

Cost of Attendance Increase for Computer Purchase Request

Policy: Texas Wesleyan University (TXWES) permits adjustments to students' Cost of Attendance (COA) for a computer purchase.

TXWES policy will allow for a COA adjustment of up to \$2,000 for the purchase of a laptop/desktop, monitor, and accessories such as a keyboard, mouse, and printer (ex: no large monitors, additional gaming equipment, speakers, etc.). Only educational programs such as Microsoft Office and antivirus programs will be considered. Note: There can be only ONE increase during your enrollment at TXWES.

TXWES does not award additional aid to cover these expenses. You may have to take out Federal, State, or Private Loans to cover your computer purchase.

Student Name: _____ TXWES ID #: _____

Phone #: _____ Email: _____

Step 1: Please check the applicable box

Step 2: Submit required supporting documentation)

I am submitting copies of receipts for the purchase of a computer/laptop made during the current semester

Or

I am submitting a detailed quote/estimate for the items I wish to purchase AND I understand that I must submit a copy of the receipts purchase within 10 days of completing the purchase and if I do not, the funds may be pulled back.

By signing this worksheet, I certify that all the information contained on this form and in the supporting documentation is complete and correct. I understand that I must complete all sections, sign, and return this form for my appeal to be processed for financial aid consideration. I understand that it may take 5 - 7 business days for this request to be processed. ***Print this form and sign with a pen. Electronic signatures are not accepted.***

Student's Signature (Required)

Date

OFFICE OF FINANCIAL AID USE ONLY

Approved Denied

Financial Aid Administrator

Date