

Post-Master's DNP Completion Program Academic Policies

Transfer credit

There is no automatic transfer of credit from another university. The Program Director reviews all transfer course materials to determine appropriateness of the transfer for TXWES credit and course equivalency. The Dean of the School of Health Professions must approve all transfer credit. Up to 12 graduate credit hours may be transferred.

Credit by Examination

Students may also earn credit through challenge examinations for courses with the approval of the Dean of the School of Health Professions and the program director. Challenge examinations may be approved for students who have attained knowledge equivalent to University courses through life/work experiences and to students who have attended academic institutions with limited or no transferability. These examinations may not be available in all content areas.

Maximum Credit Hours by Transfer, Certification, and/or Examination

Students may earn no more than 12 credits total through the use of transfer, certification, or credit by examination. This kind of credit is at the discretion of the University and determined by the Dean and Program Director.

Residency Requirement

To be awarded a graduate degree from Texas Wesleyan University, students must successfully complete a minimum of 23 credit hours at Texas Wesleyan University.

Post-Master's DNP Completion Program Graduate Committee

The Post-Master's DNP Completion Program Graduate Committee recommends policy, hears appeals, and approves and recommends curricular changes for the Post-Master's DNP Completion Program. The appeals process is outlined in the Post-Master's DNP Completion Program Handbook.

Membership includes:

- Dean of the School of Health Professions
- All appointed and contributing faculty members in the Post-Master's DNP Completion Program

Advising, Registration and Orientation

Graduate students are advised by the Program Director or a designee. To enroll in classes, students should consult with the Program Director to ensure registration in appropriate courses. Online registration is available. Students are expected to register according to the registration schedule provided by the registrar. Late registration will result in additional fees and cannot be completed online. Registration times are posted online at <http://www.txwes.edu/academics/registrar/>

Orientation is conducted at the beginning of the first semester. Orientation must be completed prior to enrollment in the first course of the curriculum. When notified of full admission status, students are provided information about the orientation.

Access to the Faculty, Advisor, Program Director and Dean

The faculty, advisor, Program Director, and the Dean of the School of Health Professions can be reached by e-mail, telephone, and standard mail. Contact information, including online office hours and other time considerations for communication, is available on the Texas Wesleyan University website, in the Post-Master's DNP Completion Program Student Handbook, and in course syllabi. Students are encouraged to make appointments for telephone or face-to-face meetings to ensure the person's availability. Though preferred, appointments are not required.

Sequence of Events for Post-Master's DNP Completion Students (full-time; part-time students confer with advisor.)

1. Apply to the Post-Master's DNP Completion program by the posted deadline to be considered for admission (refer to admissions requirements and procedures and website).
2. Following acceptance with full admission status to the program, consult with program director or with assigned advisor for information about registration and filing a degree plan.
3. Register for courses online as instructed following admission into the program. Note that late registration must be done in person and incurs additional fees.
4. Complete the first year of course work.
5. Complete Year 2.
6. Attend Hooding and Graduation Ceremonies (refer to the University Calendar for date, time, and place).

