## **Guide for Registering for Classes Online Through RamLink**

## Step 1: Go to www.txwes.edu Step2: Click RamLink EMPLOYMEN RAMLINK GIVING TO WESLEYAN CONTACT US SEARCH TEXAS -- QUICK LINKS -A-Z INDEX ¥ Step 3: Click Login 'exas Wesleyan University LOG IN MAIN MENU CONTACT L oard) <u>People Finder</u> <u>Help</u> <u>Home</u> University Mail My Calendar Online Cour

Step 4: Type in username (first part of your school email address) and Password; click SUBMIT

|                                     |        |        | Welcome Guest!       |
|-------------------------------------|--------|--------|----------------------|
|                                     | Log In |        |                      |
| User ID:<br>Password:<br>Show Hint: |        |        |                      |
|                                     | SUBMIT |        |                      |
|                                     |        | LOG IN | MAIN MENU CONTACT US |
|                                     |        |        |                      |

Step 5: Click on Register for Classes

| Registration  |
|---|
| Search for Sections<br>Register for Classes<br>Register and Drop Sections<br>ACKNOWLEDGEMENT OF DEBT<br>Law School Acknowledgement of Debt<br>Buy Books Online (Main Campus Students) |
| Bookstore for Law Student Only  |

## **<u>Step 6</u>**: You can either choose the *Express Registration* or *Search and Register for Classes* (The Express is faster, especially if you already know the whole class code and number)

| CURRENT STUDENTS Welcome Chasiti!   |
|---|
| Please choose which type of registration you would like to use:   Search and register for sections   We this option if you would like to look for sections, add them to your preferred list of sections and then register for them.   Press registration   We this option if you know the exact subject, course number, and section (or synonym) of the sections for which you wish to add to your preferred list and then register for previously selected sections   We this option if you have already placed sections on your preferred list and would like to now register.   Dage this option if you would like to drop a section. (Other choices also allow you to drop a section while you register for another.)   Maage my waitiis   Use this option if you would like to register or remove sections that you are currently waitlisted in. |
| LOG OUT MAIN MENU STUDENTS MENU CONTACT US  |

Step 7: Type in your selected classes and semester, then click submit

| Synonym | Subject                 |   | Course Number | Section Number | Term                   |
|---------|-------------------------|---|---------------|----------------|------------------------|
| 2755    | Business Administration | * | 6305          | 40             | 12/SP 2012 Spring Terr |
| 2935    | Economics               | * | 6308          | 40             | 12/SP 2012 Spring Ten  |
|         |                         | * |               |                |                        |
|         |                         | * |               |                |                        |
|         |                         | * |               |                |                        |
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**Final Note:** Always go back to your ramlink account and check to see if they are showing on your degree audit as registered for ie: 14FA \_\_\_ (IP) as In Progress)