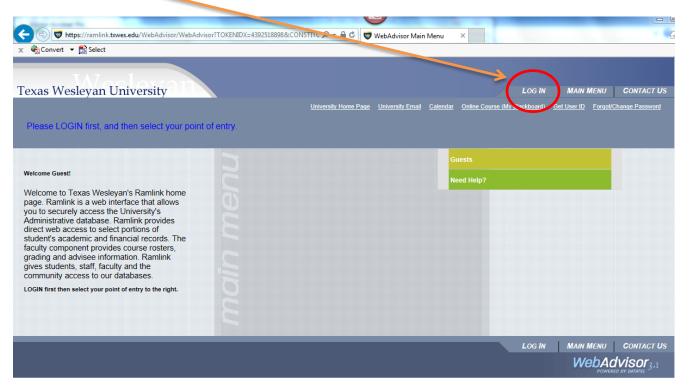
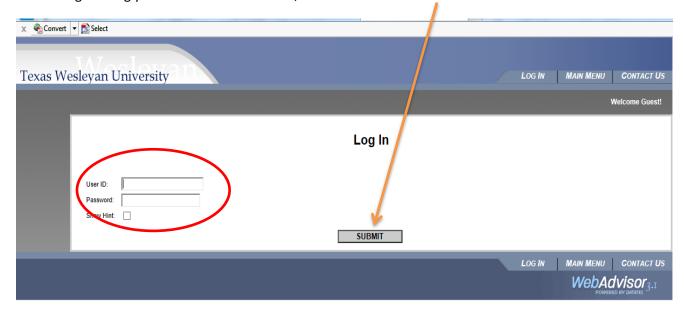
How to Plan Your Schedule

Before attending your advising session please plan out your schedule. To plan out your schedule you will need to login to ramlink: https://ramlink.txwes.edu/

Click on the Log In tab >



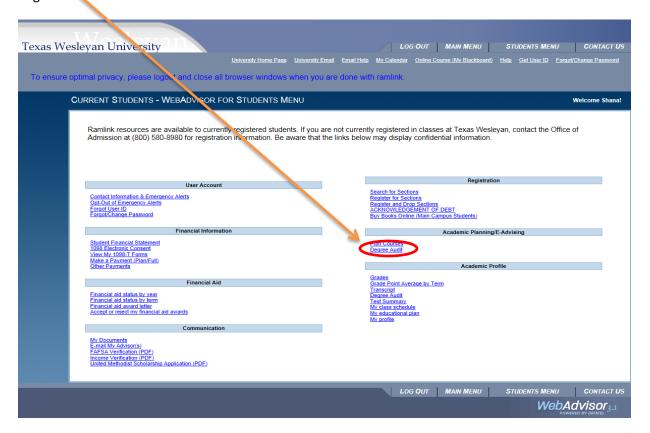
You will log in using your User ID and Password, then click on the "Submit" button



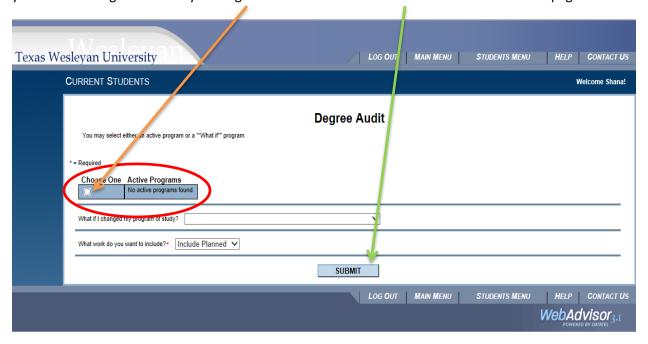
Select the "Students" tab



You will need to run your degree audit to view which classes you still need to take to complete your degree.



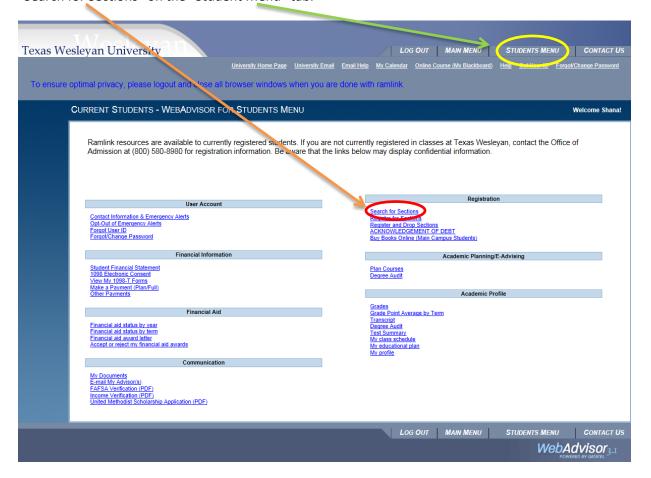
Your current degree program should be listed under "Active Programs". Select the radial button next to your "Active Program" to run your degree audit. Then click "Submit" at the bottom of the page.



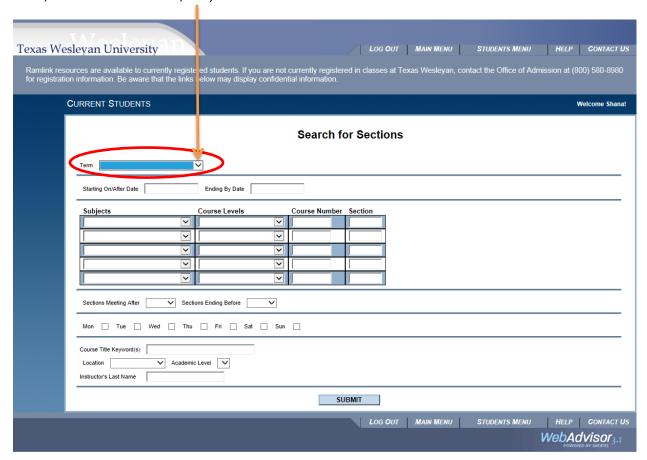
Review your degree audit and look for the courses that are still required. If a course is required it will state "1 course needed." It might be easier to print out your degree audit to view the classes that are needed. Once you print out your degree audit click on "OK" at the bottom of the page.

	s: Not Star	rted					
			Current		Anticipated	Anticipated(*)	
	I	Required	Earned	Remaining	Additional	Remaining	
${\tt Institutional}$	Credits:	45.00	0.00	45.00	0.00	45.00	
Institutional	GPA:			Met			
Combined	Credits:	124.00	0.00	124.00	0.00	124.00	
Combined	GPA:	2.000		Not Met			
(*) Anticipate	es completi	ion of in-	progress	and registe	ered and plan	ned courses	
Statuses: W=Wa				•	started		
N) 1: GEC Lang							
	the follow	ing course	3:				
Credits	: 0						
N) TAKE	ENG-1301				_		
					1	course needed	
	ENG-1301 ENG-1302						
N) TAKE	ENG-1302				1	course needed	
N) TAKE	ENG-1302 ONE OF THE			S: ENG-2324,	1		
N) TAKE	ENG-1302				1	course needed	
N) TAKE N) TAKE > ENG	ENG-1302 ONE OF THE	G-2327, or	ENG-232		1		

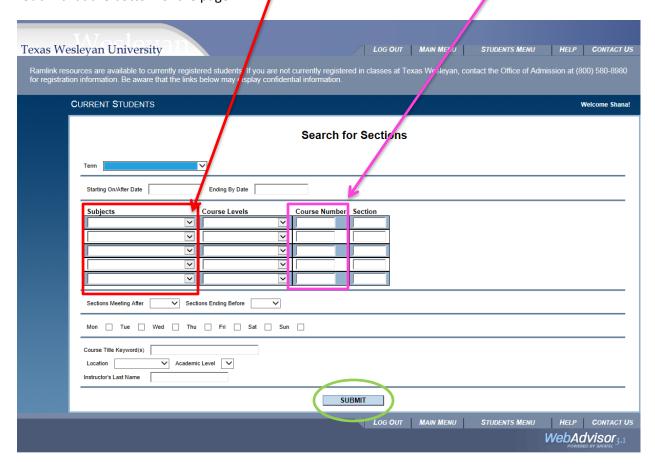
Then you will need to search for class sections to determine which classes you will register for. Click on "Search for Sections" on the "Student Menu" tab.



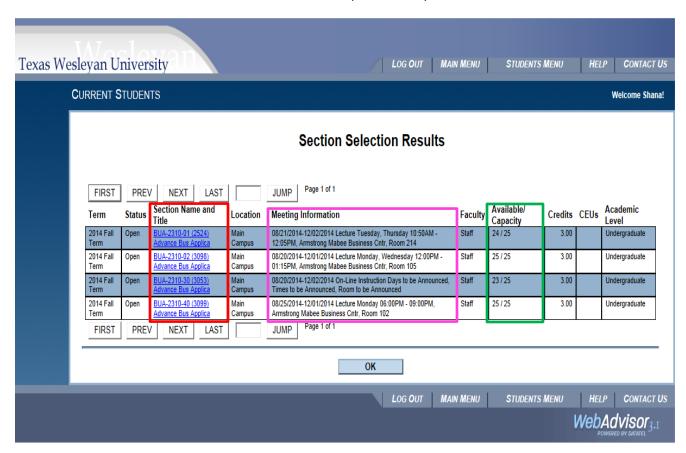
Then you will select the term you are planning on registering for in the drop down menu (2014 Fall Term, 2014 Summer 1 Term, etc.)



Then you will need to choose the "Subject" for the class you are looking for from the drop down menu (Accounting, Business Administration, English, etc.) Type in the desired "Course Number" then click "Submit" at the bottom of the page.



A list of the sections for the course will appear. Review the sections to see which section will work with your individual schedule. Also review the "Available/Capacity" to make sure that the class is not already full. Click the "OK" button at the bottom and follow the previous steps to view other courses.



<u>Make a list of the classes you wish to take for the term along with the section number</u> before your advising appointment. Such as:

ENG 1302-05	Tues/Thurs	9:25 - 10:40
BUA 2310-01	Tues/Thurs	10:50 - 12:05
MAT 1302-03	MWF	8:00 - 8:50
MAT 1302L-A	M	9:00 - 9:50
ACC 2303-01	MW	10:30 - 11:45
ECO 2305-02	MW	12:00 - 1:15

Your advisor will review your schedule with you at your advising appointment to verify you are on the correct track to graduate on time.