

**Proposed change to phrasing of attendance policy for inclusion in 2007-2009 Texas Wesleyan University Undergraduate Catalog and subsequent catalogs.**

Submitted to Academic Affairs Committee

By

2007-08 Faculty Athletic Committee

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Each semester the Athletic Committee, Faculty Athletic Representative, Director of Athletics, and the Provost revisit the same issues regarding the published university attendance policy. The problem stems from the various interpretations of the current policy. In each case, the student ends up getting caught in the middle. The Faculty Athletic Committee has drafted new phrasing for the current policy in an attempt to clarify the policy for all involved. The committee is respectfully requesting approval and adoption of this new wording to be included in an addendum to the 2007-2009 Catalog and subsequent issues. Please see the proposed policy statement below.

Regular and punctual attendance at all scheduled classes is expected of all students. University regulations authorize **[certain]** absences of students when representing the University (e.g. **[participation in Intercollegiate athletic competitions, and]** student government, student development, or fine arts events). Absences that may be necessary to fulfill course requirements and **[are approved by the Provost]** are also considered to be authorized. ~~Unless otherwise specified by the instructor in the course syllabus,~~ **The maximum number of authorized absences during one semester is five for a Monday-Wednesday-Friday class, three for a Tuesday-Thursday class, and two for a class or laboratory meeting once a week.** **[Additional authorized absences may be granted on an individual basis when extreme circumstances warrant (e.g. advancement to and representation of the university at regional or national level intercollegiate athletic, academic, or fine arts competition). Individual faculty may not enforce a more restrictive policy than what is set by the University. Students are **required** to notify instructors prior to any missed class and will be held responsible for all class assignments.]**

**Unauthorized absences** may be excused when caused by illness or other emergencies and should be reported promptly to the instructor. When a student has a number of unauthorized absences equal to the number of ~~hours~~ **[days]** the class meets per week, the student **may** be dropped from the class roll by the instructor of the class. (See “Faculty Initiated Student Withdrawal from a Course” below.)

\*recommended wording addition in red. & [brackets]

\*\* recommended deleted wording with ~~strikethrough~~