

**Committee on Graduate Programs
Minutes
March 19, 2007**

Present: Ellison, Vaidya, Bussell, Martinez, Metcalf, Martin, Merrill, Wilson and Krizek

Approval of minutes of February 19, 2007, meeting

Motion was made to approve the minutes of the February 19, 2007, meeting. (Martinez/Metcalf) Motion passes unanimously.

Items:

1. School of Business, graduate programs –Hector Quintanilla

- Nothing

2. School of Education, Graduate Studies in Education– Twyla Miranda

- Wilson proposed the syllabi for the science grant. These are all new courses and are all part of the grant. The students can take all four courses or take in conjunction with a certificate. The proposal included approving NSC 6310, 6311, 6312, and 6313. Motion to approve (Martinez/Vaidya). Motion passed unanimously.
- Wilson presented the additional course needed for the Master Science teacher Certificate. The four courses previously approved meet the state standards, and in addition, students need a fifth course, NSC 63XX for the certificate. Motion to approve (Martinez/Metcalf). Motion passed unanimously.
- Motion to approve the Master Science teacher Certificate (Martinez/Martin). Motion passes unanimously.
- Bussell mentioned that the disability accommodations section in the course syllabi just approved need to include Michael Ellison as the contact for disability accommodations.

3. School of Education, Counseling– Mike Ellison

- Ellison presented the school counseling admission requirements for approval. The admission requirements needed to be re-voted on for clarification. Ellison stated that the typo of 9000 should be 900 for the GRE score accepted. Motion to approve (Ellison/Martinez) with noted change. Motion passes unanimously.

4. School of Nurse Anesthesia—John Martin

- Martin presented the information on the GRE change that is taking place. The original score was 200-800 for each section. The new scores will be verbal 130-170 and math 130-170. Mean score is 500 per section on the old system, and the new mean will be 150 on each section, for a total of 300. Bussell stated that the policy needs to state both the old and new scores in the catalog. Vaidya suggested using a percentile rather than a score to cover both the old and new test scores. Martin stated that the students need to meet 2 of the 4 admission standards to be accepted. He would like to keep the mean GRE score as the admission standard. Motion to approve changes (Martin/Martinez). Motion passes unanimously.

5. Other items (?)

- Bussell stated that the Academic Affairs meeting in April is now on the 12th, and agenda items are due by April 5th. There is no longer an Academic Affairs meeting on April 19th.
- The USCGP will meet on April 2, 2007 at 3:00 p.m. in the Presidents Conference Room to discuss the GPNA doctoral program.
- Bussell discussed the TOEFL scores. A more detailed equivalency had been added. Computer scores need to be 213 not 210 for TOEFL so that it is correct equivalency. Motion to approve changes (Ellison/Vaidya). Motion passes unanimously.
- Bussell explained the distinction between the graduate appointed faculties. Martinez discussed the level of permanency is what decides appointed or contributing. He stated that everyone in the counseling faculty is appointed faculty. Martin will gather a list of GPNA appointed faculty for Bussell. Martinez will send Krizek the form for appointed faculty. More on this issue will be discussed at the April 2nd meeting.

Meeting adjourned